



FGV | SAO PAULO SCHOOL
OF ECONOMICS

International Affairs Office

Rua Itapeva 474 – 5º andar
01332-000

São Paulo – SP-Brasil

+55 11 3799 3288

e-mail: internationalaffairs@fgv.br



FGV | SAO PAULO SCHOOL
OF ECONOMICS



WELCOME TO SÃO PAULO
SCHOOL OF ECONOMICS
FGV/EESP



Dear **Student**,
Congratulations!

You are now an Exchange
Student at **Fundação
Getulio Vargas
FGV/EESP** in São Paulo,
Brazil!

**Welcome
aboard!**

WELCOME TO SÃO PAULO
SCHOOL OF ECONOMICS
FGV/EESP

International Affairs Office

The International Affairs department is pleased to provide services to incoming students. We will provide you with any orientation or additional information and will also help you filling forms and resolving other doubts you may have along your studies.

Accommodation

We highly recommend you that, prior to your arrival, consider the type of accommodation that will work best for you factoring in costs, location, etc. Please note that it is your responsibility to secure accommodation in São Paulo.

- **You can participate of the FGV Exchange students group on Facebook:** <http://www.facebook.com/groups/290692534370672/>

- **Housing Anywhere:**
www.housinganywhere.com

In “Housing Anywhere” you’ll find accommodation offers from students of the Business School FGV-EAESP.

- **HostelsGOL BACKPACKERS:**
www.golbackpackers.com (+55 11) 2528 - 2564

- **Other websites:**
www.sampaflatshare.com
www.soflatsnet.com.br

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On-Campus Services – Economics School EESP

Main entrance – Rua Itapeva, 474

GROUND FLOOR

- Main entrance
- Rockafé Cafeteria

1st FLOOR

- Classrooms

2nd FLOOR

- Classrooms

3rd FLOOR

- Classrooms

4th FLOOR

- Classrooms

5th FLOOR

- Students lounge/ study rooms
- International Affairs office
- Masters office

6th FLOOR

- Videoconferences Room

10th FLOOR

- Research Center

13th FLOOR

- Academic Dean's Office
- Undergraduation Coordinator's Office
- Marketing Department

On-Campus Services – Business School EAESP

Main entrance – Av. Nove de Julho, 2029 – Ground Floor

Side Entrance – Rua Itapeva, 432 – 7th Floor (Close to Trianon-MASP Subway Station)

GROUND FLOOR

- Main entrance
- Citibank ATM
- Citibank lounge (post-grad)

1st FLOOR

- Students lounge
- Restaurant and Café
- Photocopy Services

2nd FLOOR

- Library
- CECOP (Carrer Placement Office)

3rd FLOOR

- Academic Dean's Office

4th FLOOR

- Bradesco Bank Agency and 3 ATMs
- Videoconferences room
- Professors Restaurant

5th FLOOR

- 6 computer labs
- Cafeteria

6th FLOOR

- Classrooms

7th FLOOR

- Classrooms
- Book Shop
- Side Entrance
- Sports Union
- Sports Court
- Students Company

8th FLOOR AND UP

- Regular classrooms
- Santander ATM (10th floor)



Doctor and Nurse Office on 5th floor (Business School FGV/EAESP)

There is a clinic at FGV/EAESP on the 5th floor. Two doctors and a nurse attend students from 8am to 8pm.

- From 8 am to 12 pm: Dr. Flavia – English Speaker
- From 2 pm to 8 pm: Dr. Marcelo – Not an English speaker
- Please do not hesitate to ask the International Affairs Office to assist you if you need translation or other help.
- The ER of Hospital Sírio Libanês has doctors who speak English. Hospital Sírio Libanês is located at Rua Dona Adma Jafet, 91 – Bela Vista (5 mins by taxi from FGV).

Bilhete Único

- You may find it useful to get around in São Paulo using a “Bilhete único”, which is basically a card that you use to take the bus, the subway or the CPTM (metropolitan train). You can buy this card at the metro station and then insert credits. The card can be recharged in newstands, metro stations and lotteries.
- With your “Bilhete único”, you’ll be able to take up to 4 buses in 3 hours and pay only once.
- Please visit the International Affairs Office on the 5th floor as soon as you arrive in order to get more information about the Student Bilhete Único. With this you will be able to pay half price ticket for the bus, metro and CPTM rides.
- Metro Map: <http://www.metro.sp.gov.br/redes/mapa.pdf>
- Taxis cost around R\$ 4,40 + R\$ 2,10/km.
- Peak hours for bus, subway and cars are between 8:00 to 10:00 am and 05h00 to 8h00 pm.
- You may try to avoid getting traffic during this time of the day.



After Arrival

- When you arrive in Brazil you may need to present your document, which is basically your passport, in many places.
- However, do not carry your passport with you!!! It is a very important document and you may not want to lose it.
- As soon as you arrive go to a “Cartório” and make a notarized copy. The notarized copy is considered a valid document and you may use it on a daily basis.





General Information

Attendance

- Attendance is mandatory. Exchange students will be considered failed by absence if exceed the number of 25% of absence in classes.

Internet Tools

- **eClass (eclass.gv.br):** virtual blackboard for students and Professors. Through eClass you are able to find general information about courses and download class materials (Login and Password will be informed later).
- **Aluno online (gv.br):** communication between student and university where you can access information about your academic life: grades, absences, class schedules, services requests, final exams/mid-term exams schedules.

www.fgv.br/eesp → Portal do Aluno

Wireless at FGV:

Password: **aabbccdde**



Safety Do's and Don'ts

Don't

- leave your bags unattended
- put your wallet in your back pocket or the outside pocket of a bag
- walk in unlit areas at night
- use flashy jewel in the street, even if it is fake
- take more money than you need when you go out
- withdraw money in public places

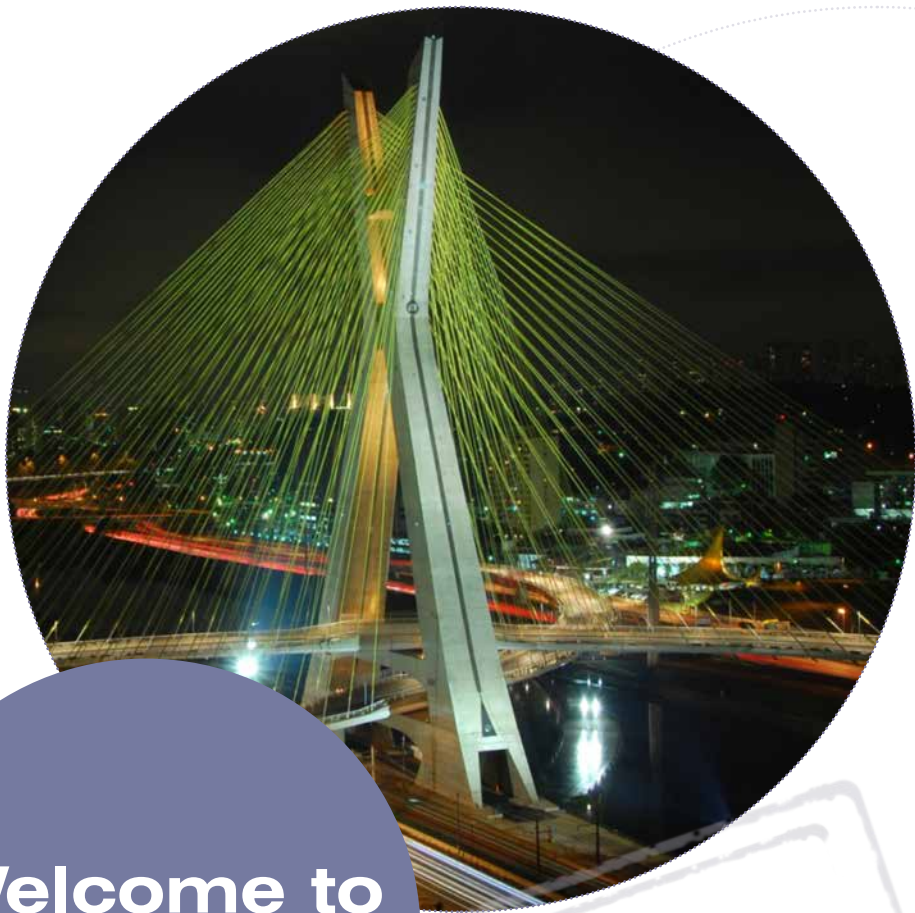


Safety Do's and Don'ts

Do....

- put your money, passport and ticket in the safe deposit box of your hotel
- ask policemen for help if you need it
- ask your hotel for information. They know most of the answers
- call your Consulate for help if you have a serious problem
- withdraw money inside FGV





**Welcome to
São Paulo!!!**

WELCOME TO SÃO PAULO

São Paulo in numbers

Gastronomy

- 12 500 restaurants
- 52 types of cuisine
- 15 000 bars
- 3.200 bakeries
- 500 “churrascarias”
- 300 Japanese restaurants
- 1.500 pizzarias
- 2.000 delivery options

Culture and Leisure

- 55 cinemas
- 110 museums
- 280 theaters and 40 cultural centers
- 64 parks and green areas
- 294 houses for shows and concerts
- 1.000 gyms
- yacht clubs and golf clubs
- 7 football stadiums
- 1 international racetrack

- 38 of the 100 largest Brazilian companies
- 63% of international groups installed in Brazil
- 17 of the 20 largest banks
- 8 of the 10 largest brokerage firms
- Approximately 100 of the 200 biggest technology companies
- BOVESPA - the largest stock exchange in South America
- Hospital das Clínicas, the largest and most renowned hospital complex in Latin America
- 1769 health facilities, 40 hospitals, 61 private hospitals, 99 mobile police bases, 93 police districts, 146 colleges, 26 universities;





24 unmissable programs in São Paulo

- 1 - Eat a Sanduíche de Mortadela, Pastel or Bolinho de Bacalhau at the Mercado Municipal
- 2 - Attend a concert at the Sala São Paulo or at the Teatro Municipal
- 3 - Enjoy the view from Torre do Banespa
- 4 - Make a shopping tour at 25 de Março Street, the districts of Brás and Bom Retiro
- 5 - Drink at the Terraço Italia enjoying the 360 degrees view of São Paulo
- 6 - Visit one of the great museums of the city, for example MASP
- 7 - Enjoy the bars in Vila Madalena district
- 8 - Go visit Ibirapuera Park and rent a bike
- 9 - Ending the night in one of several 24 hours bakeries of the city
- 10 - Walking at night on Avenida Paulista
- 11 - Visit the Museu da Língua Portuguesa
- 12 - Eat in a traditional Italian "Cantina" in Bixiga district
- 13 - Visit Rua Oscar Freire
- 14 - Have a drink at Skye Bar and Restaurant on the top of Hotel Unique
- 15 - Visit the Serra da Cantareira
- 16 - Spend a day relaxing in one of several spas
- 17 - Visit the market in Praça Benedito Calixto (saturday mornings)
- 18 - Go to one of the 1.500 pizzarias of the city
- 19 - Check a race at the Interlagos racetrack
- 20 - Watch a soccer game at the Pacaembu or Morumbi Stadium
- 21 - Stroll through the Historic Center, through the Pátio do Colégio, Largo São Francisco and the Catedral da Sé
- 22 - Participate to a rehearsal in a samba school
- 23 - Visit the Parque da Independência and Museu do Ipiranga
- 24 - Visit the Memorial da América Latina in Barra Funda



Travelling Tips



Have fun! But...

- You need your original passport or RNE to travel!!!
- Keep your original passport, credit cards, mobile phone, Iphone, Ipod, etc.... in a safe place in your hotel room all the time;
- Only bring a copy of your passport and some money with you;
- Girls, watch out with your bags;
- At the restaurant, do not leave your wallet, mobile phone, palmtops or other belongings on the table;
- At the beach, don't carry unnecessary things;
- Be careful with tap water and ice in Northeast;



Registration Procedures at “Polícia Federal”

How to get your RNE? Registro Nacional de Estrangeiros

All foreigners are required to register at the Federal Police once they arrive in Brazil. You have 30 days from your date of arrival to book an appointment in order to register yourself. Find below some useful information that will help you.

POLÍCIA FEDERAL is located at:

Rua Hugo D´Antola, 95 (close to Piqueri Bridge/ Ponte do Piqueri)

Open from Monday to Friday from 08:00 am until 02:00 pm

What to bring?

- 1) Original Passport
- 2) Copy of passport (except the white pages). It has to be notarized by Brazilian Authorities, called “Cartório”.

Note: there is an office that notarizes copies of passports located at Alameda Santos, 1470, 10 mins walking from FGV:



- 3) Student Visa application Form (signed by Brazilian Consulate or Embassy)
- 4) 2 photos 3x4 in white background
- 5) 02 forms called GRU (we will do it together)
- 6) 1 Registration Form filled out online (we will do it together)
- 7) Appointment Form
- 8) Entry/Exit Card



Pró-Saúde

We remind all interested undergraduates that in order to provide resources favoring the education of its students FGV has a program that provides psychological support, with strict confidentiality and outside school facilities, at no additional cost to the tuition.

Specialized professionals assist in the formulation of the conflicts being faced and offer proper guidance in up to four meetings.

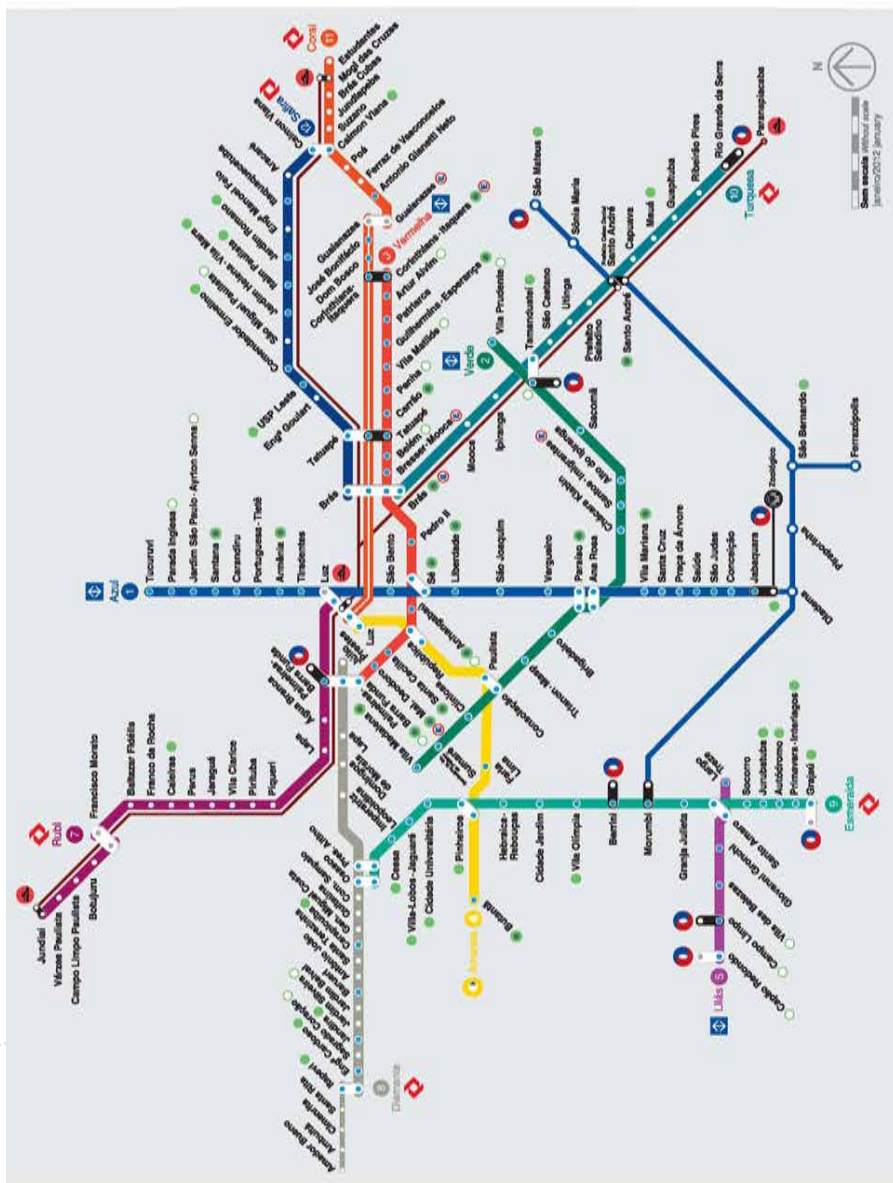
For further information or to request services, please contact Mr. Tiago Matheus at: pro.saude@fgv.br





São Paulo Metro Map

São Paulo - Metro Map



BenefícioSP

BenefícioSP is a program offering the city's best services and attractions through benefits and discounts at a range of venues throughout the city.



You can find dozens of coupons offering from 5% to 50% discounts at a range of establishments in the city's busiest regions at www.beneficiosp.com.br so that you can try out and enjoy all the sensations this metropolis can offer.

Information



TELEFONES ÚTEIS / Vital Phone Numbers

DEATUR

Delegacia Especializada em Atendimento ao Turista <i>Police Station Specializing in Helping Tourists</i>	55 11 3257-4475
Defesa Civil - <i>Civil Defense</i>	199
Passaportes - <i>Federal Police - Passports</i>	194
Polícia Civil - <i>Civil Police</i>	197
Polícia Militar - <i>Military Police</i>	190
Horário Local - <i>Local Time</i>	130
Serviço de Informações - <i>Vivo - Information Vivo</i>	102
Terminais Rodoviários - <i>Bus Terminals</i>	55 11 3866-1100

São Paulo Turismo - <i>São Paulo Tourism</i>	55 11 2226-0400
Acidentes de trânsito - <i>Traffic Accidents</i>	1188
Ambulância - <i>Ambulance</i>	192
Bombeiros - <i>Fire Brigade</i>	193

CPTM (www.cptm.sp.com.br)	0800 055 0121
EMTU (www.emtu.sp.com.br)	0800 724 0555
METRÔ (www.metro.sp.com.br)	0800 770 7722
VIAQUATRO (www.viaquatro.com.br)	0800 770 7100



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